

GRUNDY CO. R-V **ELEMENTARY**

2020-2021

Mr. Phil Fox, Superintendent
Mrs. Jennifer Dyer, Principal

HANDBOOK



EDUCATIONAL PHILOSOPHY

A philosophy of education is the foundation of which a school district is built and upon which the school program is evaluated. The philosophy approved by the Board of Education shall be a guide in determining the policies, rules, and regulations of the school district.

Recognizing each student as a unique individual, we believe that education must provide each student an opportunity in reaching their highest potential.

We believe that in a democratic society education must help the student realize his or her worth as an individual. Strong emphasis must be placed upon strong morals and values, which are important for an effective, satisfying personal, and social life. Thus, becoming a productive member of society is an ultimate goal.

We believe the role of the teacher in the educational process is to provide opportunities for all students to learn. All staff members shall promote life-long learning, and promote principles of good citizenship.

We believe that as their child's first teacher, parents have extremely important responsibilities in education. A strong partnership must to be developed and maintained between the parents and the school. The parents may assist by encouraging their child to give his or her best effort in daily school responsibilities, and by supporting school activities.

We believe that all students must display responsibilities in their educational process, by exhibiting a positive attitude, mutual respect for all, an open mind, and a readiness to fulfill their responsibilities in the learning process. The school will provide an environment of opportunity. We are staffed with trained personnel to help each student become contributing members of society.

GRUNDY COUNTY R-V SCHOOL DISTRICT
MISSION STATEMENT

The Grundy County R-V School District is dedicated to helping each student reach their fullest potential physically, academically and socially.

We believe that:

All people can learn.

Each person has a desire to learn.

All people have inherent value.

Quality education is the responsibility of every citizen.

A quality education is the most practical solution to the developing ills of today's society.

We are responsible for guiding and motivating all students in achieving their potential.

Each student deserves to be taught by methods most appropriate and provided a comprehensive education essential for success.

There is dignity and satisfaction in work.

Every person is responsible for self and to others.

The family is a fundamental part of education.

A commitment to anything other than excellence for students is an injustice.

GRUNDY CO. R-V ELEMENTARY STAFF

Superintendent

Principal

TEACHERS

Kindergarten

First Grade

Second Grade

Third Grade

Fourth Grade- -Homeroom

Fifth & 6th Grade- -Homeroom

Art

Counselor

Library

Music/Band/Para

Special Education

Speech

Title I/ Reading Recovery

P.E.

Bookkeeper

Bus Drivers

Cook

Custodian

Nurse

Para

Secretary

Elementary School

Fax

Mr. Phil Fox

Mrs. Jennifer Dyer

Mrs. Tiffany Carver

Mrs. Bailey Kasinger

Mrs. Jeni Moore

Mrs. Sara Rayl

Mrs. Janna Burkeybile

Mrs. Alesia Campbell

Mrs. Leetta Fordyce

Mrs. Trisha Sharp

Mrs. Lydia Shifflett

Mrs. Mindi Clark

Mrs. Julie Peto

Mrs. Rusty Burns

Nicole Head

Imp. Carla Lowrey

Mrs. Angie McAtee

SUPPORT STAFF

Ms. Shelly Searcy

Mr. Darrel Cunningham

Mr. Bob Shipley

Ms. Cindy Connell

Ms. Meredith

Mrs. Neva Harkins

Mrs. Shelly Cunningham

Mrs. Jolene Grindstaff

Mrs. Angela Huffman

Mrs. Dennine Gott

Mrs. Charla Pipes

660.673.6314 or .673.6312

660.673.6346

Dear Parents, Guardians, and Students:

WELCOME TO THE GRUNDY COUNTY R-V ELEMENTARY!

This handbook has been prepared to help answer questions and to provide students and parents with a better understanding of the rules and procedures of the Grundy County R-V Elementary.

A Title I Parent/School compact will continue this year to ensure our commitment and support between school and home. Please complete the attached form and return to the office.

Please read and discuss this handbook with your child. Please return the last page signed indicating you have seen and discussed this handbook with your child.

We invite all parents to come and visit or call our school anytime. We want to answer your questions and to hear your comments about your child's education. We are working together as a team to ensure learning for all.

We look forward to working with you to make the 2019-2020 school year an enjoyable and educationally profitable one for you and your child. It is my promise to work diligently with all stakeholders to promote a positive learning environment.

Respectfully,

Mrs. Jennifer Dyer
Elementary Principal

"I have learned that people will forget what you said, people will forget what you did, but people will never forget how you made them feel."

- - *Maya Angelou*

"When purpose and passion line up, you have unbelievable power."

- - *Dwight Bain*

ATTENDANCE:

We cannot stress too greatly the importance of your child being in school every day in order to be a successful student. Each day's absence makes it more difficult for the child upon returning to school. The earliest students may arrive to school is 7:40 a.m. School begins at 8:15 and ends at 3:00. Buses are loaded by 2:50. If parents desire to pick up their child they may do so after the buses are loaded.

When a student has been absent 8 days in any semester, the principal will report absences to the juvenile authorities. (An exception can be made by an administrator in cases of extended illness, a written doctor's excuse, or other unusual circumstances beyond the parent or student's control).

Missouri requires that attendance be recorded by the hour. If your child is tardy or must leave early, you need to stop by the office so that we can record the time of arrival or departure. If a child is being picked up after school they will be released after the buses depart from campus.

Children who ride the bus will not be counted tardy if the bus arrives late.

A student will be allowed 2 days to complete make-up work for each 1 day of absence. If a student knows in advance that she/he will have a test on the day of absence, the teacher may administer the test the day the student returns. (The principal in cases of extended illness or hospitalization can make Exceptions). Written excuses are required when the child returns to school. Attendance, below 95% may jeopardize a student's opportunity to go on field trips, (doctor's notes will excuse students for medical purposes). Absences will be marked unexcused if the office doesn't receive a phone call or note from parents/guardians.

AUDIO/VISUAL

It is Grundy Co. R-V’s policy that movies may be approved for student viewing for educational purposes, used as a culminating activity, or as an incentive, upon Building Administrator’s approval. Grundy Co. R-V Faculty and Staff are required to complete a “Request for Movie” form and submit it to the appropriate Building Administrator for approval. The movie must be approved prior to student viewing.

BREAKFAST/LUNCH: NO STUDENT MAY CHARGE MORE THAN 2 BREAKFAST AND/OR LUNCHESES.

All breakfasts, lunches, and milk are to be paid in advance. **We will no longer allow milk to be charged.** When you send money, please send it in a sealed envelope with your child’s name and grade on the outside. If you send money for more than one child or more than one meal program, please indicate the amount each child is to receive and to which program it is to be credited-breakfast, lunch or milk.

Applications for free and reduced meals are sent home the first day of school and will be available upon request at the elementary office. To become eligible for free or reduced breakfast/lunch, the applications must be filled out completely and returned to the school office for approval or disapproval. You will receive notification if your application is denied.

Students are not allowed to bring carbonated beverages in their lunches. Drink pouches/boxes containing juice are satisfactory. **NO FOOD is allowed to be brought to students by parents, friends or relatives from outside restaurants, etc. during lunch time.**

LUNCH PRICES: Breakfast \$1.15	Lunch \$2.50
Reduced Price: Breakfast .30	Lunch .40
Extra Milk: .25 per carton	Adult Lunch \$2.60
	Adult Breakfast \$1.50

BOARD OF EDUCATION: Allen Berry, Abe Carver, Tyson Christy, Donnie Fordyce, Mike Herrold, Alex Peterson President, Opie Peterson

BUILDING:

The Grundy Co. R-V Elementary has classrooms for Kindergarten through Sixth Grade. Specialized teachers teach Art, Music, Library, Counseling, and Physical Education. We offer Special Education, Speech Correction, Language Development, Early Childhood Special Education, Parents as Teachers, Title I Communication Arts and Reading Recovery. Tutoring for students with IRP and IMP's is offered 2 days a week after school from 3:15-4:15 p.m.

K-3rd grades are self-contained classrooms.

BUS REGULATIONS:

The safety of students during their transportation to and from school and school activities is the responsibility of the parent/guardian, bus driver, and school officials. Students are responsible for all rules of conduct while waiting at a bus stop or riding a school bus, and must board and leave the bus as directed by the driver.

1. All passengers should remain seated and turned around while the bus is in motion.
2. Students should be respectful of the driver and other riders.
3. Nothing should be placed outside the bus windows.
4. Students must refrain from hitting, using profanity, tormenting, teasing and refrain from using inappropriate body gestures.
5. Students are expected to be cooperative and follow directions given by the driver.
6. Students should be on time to meet the bus, as the bus driver must maintain a schedule (no more than a 2 minute wait time is allowed).
7. Students and parents must report bus concerns to the bus driver first when possible.
8. Administration may revoke riding privileges of students who fail to obey rules.
9. Students must comply with the "Safe School's Act" and all school policies and regulations concerning student conduct.
10. All elementary students will have assigned seats.
11. Students should board and leave the bus as directed by the driver.

CELL PHONES: (Board Policy)

Student cell phones, digital cameras and similar electronic devices will be banned during the instructional day, they must be off and placed in a back pack. They are not allowed in dressing areas during extracurricular activities. Violation of this policy will result in the following:

1. 1st offense: the item will be confiscated and returned at the end of the school day.
2. 2nd offense: item confiscated and parents will be required to pick the item up in the principal's office.
3. 3rd offense and subsequent offenses: item confiscated, parent must pick up the item and student will serve one day of in-school suspension. Additional disciplinary measures may be taken if persistent violation of this policy occurs.

****NOTE:** Refer to School Board Policy 2656 for hardship and special exceptions for cell phone use.

CHARACTER EDUCATION:

Grundy Co. R-V Elementary will teach Respect and Responsibility Skills to all students K-6 to develop good citizenship and social skills. Each month a theme will be used building wide to teach the theme for the month. Students and staff will be recognized for emulating these skills.

CHEATING:

Cheating is not tolerated. Any student caught cheating on a test and or assignment and any individual assisting a student will receive a zero for that test or assignment.

CHILD CUSTODY:

In most cases when parents are divorced, both parents continue to have equal rights concerning their child(ren). If you have a court order that limits the rights of one parent in matters such as custody or visitation, please bring a copy to the office. Unless your court order is on file with us, we must provide equal rights to both parents. Updated legal documentation must be submitted to the office upon any changes.

DISCIPLINE

The Grundy Elementary discipline program is organized at two levels; the classroom level and the building level. The classroom teacher is expected to maintain classroom discipline, but the assistance of the principal will be utilized when needed.

The following are standards of conduct that all students are expected to adhere to as guidelines for school appropriate behavior:

- Be respectful at all times
- Put forth your best effort on all tasks
- Come to school/class prepared to learn

The following will result in immediate principal intervention:

Fighting, violence of any kind, harassment, extreme disrespect of staff, stealing, destruction of school property, possession of dangerous objects/weapons, vulgar language, possession of tobacco, drugs, or alcohol, or any behavior with malicious intent.

Discipline of students with disabilities - The obligation and the responsibility to attend school regularly and to comply with the district's discipline policies applies to all students. When appropriate, the district may discipline a student with a disability who has not complied with the district's discipline policies in a manner that is consistent with the district's policies and applicable law. Special education services will be provided to a disabled student if the student has been removed for more than 10 school days. If a student with a disability is removed for less than 10 cumulative days, educational services will be provided only if such services are provided to students without disabilities who have been similarly removed.

Lunch and Learn- Students may lose the privilege of eating lunch with their peers if they do not use instructional time or work time wisely. During lunch and learn, students will sit at the desks outside of the principal's office to complete any work that was left incomplete because of poor choices.

School Detention - A detention will be held when necessary. Prior to a student's detention the parents will be notified so that the parent can make transportation arrangements. The following rules govern the period:

1. Student is to report to the assigned detention area as designated.
2. NO sleeping.
3. Students will be supervised by an assigned faculty member.
4. Any student who is assigned detention will have two opportunities to fulfill the obligation after which a suspension will be enforced.
5. Student involvement with extra-curricular activities will not be given special consideration.

In School Solutions - Students may lose the privilege of the regular school day. Students serving time will be assigned to a specific location within the building. Leaving this area without permission will result in an out of school suspension. Behavior while serving I.S.S. will be the same as expected for class time. During a portion of I.S.S., students will have a conversation with the principal or guidance counselor about possible alternatives for their undesirable behavior(s).

Out Of School Suspension - Students receiving O.S.S. will receive full credit on all academic work so long as the work is completed upon their day of return.

Comprehensive Discipline Policy - As a result of the Safe Schools Act each school district in the state of Missouri has a board adopted comprehensive discipline policy. These procedures are in place for discipline problems that exceed typical classroom discipline issues. It is the purpose of this code to list certain offenses that will result in the imposition of a specific penalty.

**See "SAFE SCHOOL ACT".

DRESS CODE: Applies to classrooms and all school activities.

1. Neat, clean (no body odor) appearance. After 3 consecutive days of uncleanliness parents will be called to pick student up and remedy the hygiene issue.
2. Garments (shorts, miniskirts, dresses, etc.)
Clothing must cover at least $\frac{1}{2}$ to $\frac{3}{4}$ of the thigh or reach the tip of the student's middle finger when his/her arms are placed to their side.
3. No tight or revealing apparel.
 - a. No low-cut front, back, or cut-in sleeves, or spaghetti straps.
 - b. No short, midriff tops or midriff cutout shirts.
4. No Alcohol, drugs, tobacco, vulgar language, nor sexual innuendos on garments.
5. NO Hats and sunglasses are to be worn in the building.
6. High heels, platform shoes, flip flops and clogs are discouraged due to safety precautions, (except at programs, etc.).

DRUGS OR ALCOHOL (Use of):

Students are forbidden to attend school or any school activity under the influence of alcohol or other controlled substances. Should a student be found under the influence of a drug or alcohol, the following consequences will be initiated:

1st Offense: Following an informal hearing with the student, an out-of-school suspension will be issued if warranted, for a period of at least 3 school days.

2nd Offense: Following an informal hearing with the student, an out-of-school suspension of at least 10 days will be issued if warranted, followed by an informal hearing with the Board of Education, to recommend terms of possible exclusion from school.

The use of illicit drugs and the unlawful possession and use of alcohol is wrong and harmful.

Local Law Officials will be contacted.

DRUGS OR ALCOHOL (Possession of):

Should a student be found in possession of alcohol, drugs, or drug paraphernalia, the following consequences will be initiated:

1st Offense:

- a. Attempts to notify parents will be made.
- b. An informal hearing with student will be held and if warranted, at least a 3 day out-of-school suspension will be issued.
- c. Local law enforcement officials may be contacted to report the incident and to turn over any confiscated alcohol or drugs.

2nd Offense:

- a. An informal hearing with student will be held and if warranted, at least a 10 day out-of-school suspension will be issued.
- b. Local law enforcement officials may be contacted to report the incident and to turn over any confiscated alcohol or drugs.

EARLY DISMISSAL:

Radio station KTTN (92.3 FM) and Community Connection via text, will carry news of the closing of Grundy Co. R-V schools in the event of severe weather conditions. If your elementary child must go somewhere other than home or the babysitter when school is dismissed early, please notify us by sending a note or calling the Elementary at 673.6314 or 673.6312.

Community Connection web site to sign up for texting is, www.famersbank.com

EMERGENCIES/ILLNESS:

Please keep the elementary office staff informed of any changes in telephone numbers or changes regarding the person we should contact, in case of an emergency.

If for some reason your child is not able to go with a certain person, please send us a letter stating the name of the person that may not pick up your child.

FEES AND FIELD TRIPS:

If a student owes money for meals, books, or other fees, they will not be allowed to go on any field trip until the account is paid in full. Students are expected to ride the bus to and from a field trip with the exception of special circumstances, which must have prior approval from the elementary principal. Electronic devices are prohibited unless notified by teacher of new directions.

GRADING SCALE:

Regular Scale:

A: 100/95	A-: 94/90	B+: 89/87	B: 86/83
B-: 82/80	C+: 79/77	C: 76/73	C-: 72/70
D+: 69/67	D: 66/63	D-: 62/60	F: 59/0

Regular progress reports will be sent home by the classroom teacher. Students in Special Education will graded commensurate with their Individual Education Plan (IEP) as recommended by the Special Education Department.

GUIDANCE PROGRAM:

Grundy Co. R-V students in grades K-5 are provided access to individual and small group counseling and assistance. Also, each class will be seen at a minimum of one time per week for educational lessons and presentations.

GYM/PLAYGROUND RULES:

1. Students will not play on the bleachers or stage.
2. Students will not jump off the stage or bleachers. Students will use the stairs.
3. Students will not hang or swing from the basketball goals, or metal railings.
4. Students will not kick other people, the walls, or ceiling.
5. Only one student is to retrieve a ball from the stage or bleachers.
6. Ropes are to be used for jumping only. Students will not wrap or tie them around anyone.
7. The playground balls belong to the school and must be shared.
8. Students are not allowed to go behind the gym mats.
9. Students will line up quickly, quietly, and orderly when recess is over.
10. Students are not to attempt to do somersaults or cartwheels, without permission.
11. Students will not go out into the road, into the parking lot, or up on the roof. If a ball or toy goes into one of these areas, the students are to tell the teacher on duty.
12. Students will not leave the playground without permission from the staff member on duty.
13. Students will not play tackle football, engage in horseplay, or wrestle. Only kick balls and footballs are used.
14. Only softballs may be used; no hardballs are allowed.
15. Students will not throw rock, snowballs, sticks, dirt, grass, etc.
16. Students will sit down and face forward on slides and swings.
17. Students will not climb the poles of the slides, swings, or basketball goals.
18. Students will not stand or play near the swings or at the bottom of the slides.
19. Students will not sit or play on top of the ladders.
20. The students will tell the staff member on duty immediately if someone is hurt.

All play activities are meant to be safe and cooperative. The playground supervisor reserves the right to escalate through this list according to offense. The severity of the rule(s) violation will determine whether minor or severe consequences will apply.

GENERAL EXCLUSION GUIDELINES FOR ILL CHILDREN/STAFF

Certain symptoms in children may suggest the presence of a communicable disease. Excluding an ill child may decrease the spread of the disease to others in the childcare and school settings. Recommended exclusion varies by the disease or infectious agent. Children with the symptoms listed below should be excluded from school setting until symptoms improve; or a healthcare provider has determined that the child can return; or children can participate in routine activities without more staff supervision than can be provided.

Exclude children with any of the following:

Illness Unable to participate in routine activities or needs more care than can be provided by the childcare/school staff.

Fever 100.0* or more, may return when they have been fever free for 24 hours without the use of any fever relieve.

Signs/Symptoms of Possible Severe Illness

Until a healthcare provider has done an evaluation to rule out severe illness when the child is unusually tired, has uncontrolled coughing, unexplained irritability, persistent crying, difficulty breathing, wheezing, or other unusual signs for the child.

Diarrhea Until the child has been free of diarrhea for at least 24 hours or until a medical exam indicates that it is not due to a communicable disease. Diarrhea is defined as an increased number of stools compared with a child's normal pattern, along with decreased stool form and/or stools that are watery, bloody, or contain mucus.

Vomiting Vomiting two or more times in the previous 24 hours, unless determined to be caused by a noncommunicable condition and the child is not in danger of dehydration.

Mouth Sores with Drooling

Until a medical exam indicates the child may return or until sores have healed.

Rash with Fever or Behavior Change

Until a medical exam indicates these symptoms are not those of a communicable disease that requires exclusion.

Eye Drainage

When purulent (pus) drainage and/or fever or eye pain is present or a medical exam indicates that a child may return.

Specific guidelines can be found at:

<http://health.mo.gov/safety/childcare/index.php>

For more information, call Missouri Department of Health and Senior Services (MDHSS) at 573.751.6113 or 866.628.9891 (8-5 Monday thru Friday) or call your local health department.

SCHOOL RESPONSIBILITIES WHEN DEALING WITH HEAD LICE-

- **Symptomatic students will be checked.**
- **Routine head checks of healthy students are not conducted.**
- **Students will not be excluded from school when nits are present.**
- **Students with live lice: Parents will be notified that day and will be sent home for treatment.**
- **Students are to be treated at home before returning to school.**
- **Students with head lice will be handled on case by case basis. Mrs. Huffman will work directly with the parent to provide education on how to treat and eliminate head lice.**

HARRASSMENT: Missouri Revised Statutes

565.090, 1. A person commits the crime of harassment if he or she:

1. Knowingly communicates a threat to commit any felony to another person and in so doing frightens, intimidates, or causes emotional distress to such other person; or
 2. When communicating with another person, knowingly uses coarse language offensive to one of average sensibility and thereby puts such person in reasonable apprehension of offensive physical contact or harm; or
 3. Knowingly frightens, intimidates, or causes emotional distress to another person by anonymously making a telephone call or any electronic communication; or
 4. Knowingly communicates with another person who is, or who purports to be, seventeen years of age or younger and in so doing and without good cause recklessly frightens, intimidates, or causes emotional distress to such other person; or
 5. Knowingly makes repeated unwanted communication to another person; or
 6. Without good cause engages in any other act with the purpose to frighten, intimidate, or cause emotional distress to another person, cause such person to be frightened, intimidated, or emotionally distressed, and such person's response to the act is one of a person of average sensibilities considering the age of such person.
2. Harassment is a Class A misdemeanor unless:
1. Committed by a person twenty-one years of age or older against a person seventeen years of age or younger; or
 2. The person has previously pleaded guilty to or been found guilty of a violation of this section, or of any offense committed in violation of any county or municipal ordinance in any state, any state law, any federal law, or any military law which, if committed in this state, would be chargeable or indictable as a violation of any offense listed in this subsection.
In such cases, harassment shall be a class D felony.
3. This section shall not apply to activities of federal, state, county, or municipal law enforcement officers conducting investigations of violation of federal, state, county, or municipal law.

HEALTH:

If your child has a special health problem such as asthma, allergies, vision, hearing, etc., please let us know.

Basic Health screenings (height, weight, blood pressure, dental, visual acuity and hearing) will be conducted annually. If you do not want your child to participate in these screenings, please notify the school nurse before school starts. If a screening indicates further evaluation is needed, a letter of referral will be mailed to you indicating that further evaluation is recommended (such as an optometrist consult, etc.). If questions or concerns arise during the year regarding your child's health please don't hesitate to contact the school to speak with the nurse.

HEALTH SERVICES
School Policy for Administration
Of Medications During School Hours

Rules and Regulations:

1. Medications should be brought to school by parents in their original container. Please do not send medication in baggies, pockets, foil, etc. The first dose of any new medication will not be administered at school in order to decrease the risk of an allergic reaction. Medication must be accompanied by a signed permission form outlining student's name, medication, date, dosage, time to be given, time of last dose if applicable, and the reason it is to be given at school. Prescription medication must also be in the original container with a pharmacy label or other directions written by your physician. You may fill out a medication permission form in the office if needed.
2. The nurse or principal's designee will administer the medication in compliance with the regulations.
3. If the doctor feels that it is necessary to administer medication during school hours a statement should be provided as to the time, the amount, the name of the medicine, and how often to give, also what type of reaction if any to expect. The doctor and the parent or guardian should sign the statement. This may also come in the form of a properly labeled prescription bottle from a pharmacy.
4. School personnel do not provide any non-prescription medication at anytime, unopened containers of over-the-counter medication may be provided by parents and given when accompanied by a written request from the parent or guardian. All medications must be properly identified. Only one dose of an as-needed medication will be administered during any school day.
5. All medications, with permission slips must be brought to the nurse's office by a parent/guardian and stored in a safe, appropriate place. It is the student's responsibility to report to the health room at the time his/her medication is to be given.
6. Students are not allowed to bring medications to school. All medication need to be brought to the school office by a parent/or guardian.

7. Unused medications need to be picked up by a parent. Any remaining medications that have not been picked up by a week after school is out, will be disposed of properly.

Other Considerations:

- a. A physician may recommend that individual students are capable of assuming responsibility for their own medication. In such instances, the school district will not be responsible for the medication.
- b. Only one dose of an “as needed” medication will be administered during any school day. If symptoms are not relieved, parent/guardian will be notified.
- c. Due to the possibility of side effects and allergic reactions, the school will never administer the first dose of any medication.

HEALTH WELLNESS POLICY:

The Grundy Co. R-V School District has a Board approved Health and Wellness Policy established for our students and staff which thoroughly outlines health and wellness activities and guidelines. Due to our Health & Wellness Policy no out of school candy sales will be permitted to take place in school.

HOMEWORK:

Each child is responsible for completing and returning homework assignments, including make-up work from absences. Notes are sent home and procedures are explained at the beginning of the year for homework due dates and credits in various grades. Teachers want to work with parents to assure that all children complete their assignments in a timely manner. Points will be deducted for late work, per each class’s guidelines. Students who are continually behind or need supplemental instruction will utilize additional study times provided by the classroom teacher.

HONOR ROLL:

The following requirements must be met to be eligible for Honor Roll:

1. Grades in Reading, Mathematics, English, Science, Spelling, and Social Studies must be a C or better.
2. These grades must average at least 3.00, no C-.
3. 3.00-3.66 for the “B” Honor Roll and 3.67-4.00 for the “A” Honor Roll. Citizenship awards may be earned for grades K, 1, and 2.

A and B Honor Roll: Grades must be a “C” or better in all core classes per quarter. Grades must average at least a 3.00 (on a 4.00 scale system) for a “B” honor roll; and a 3.67 or better for an “A” honor roll. No C-’s are permitted. The following method will be used in determining honor roll.

A: 4.00	A-: 3.67	B+: 3.33	B: 3.00
B-: 2.67	C+: 2.33	C: 2.00	C-: 1.67
D+: 1.33	D: 1.00	D-: .67	F: .00

Computations will be rounded off for Honor Roll to the hundredth place.

4th-5th GRADE SPORTS ELIGIBILITY

Students must have no failing grades in any class to be eligible for spring basketball and cheerleading. Students must have a current physical and proof of insurance on file with the school to be eligible to participate.

Students are expected to conduct themselves in a responsible manner.

INSURANCE:

There will be an opportunity for you to purchase student activity insurance. A pamphlet and application will be sent home giving details of cost and coverage.

INTERNET USE STATEMENT AND NETWORK GUIDELINES:

All elementary students will be required to sign a Grundy Co. R-V School District Computer Network and Internet Acceptable Use Policy (AUP) on an annual basis in order to use the Network and Internet. Computer use and Internet access is a privilege, not a right. If the Computer Network Administrators determine a user is using the network/internet in an inappropriate manner, all privileges will be revoked. The decision of the computer Network Administrators is final; refer to the AUP policy and

Board of Education Policies and regulations #6320 in regard to acceptable and unacceptable use and consequences for misuse.

NO CHILD LEFT BEHIND:

Dear Parent or Guardian:

Our district is required to inform you of certain information that you, according to The No Child Left Behind Act of 2001 (Public Law 107-110), have the right to know.

Upon your request, our district is required to provide to you in a timely manner, the following information:

- ❖ Whether the teacher has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
- ❖ Whether the teacher is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived.
- ❖ Whether your child is provided services by paraprofessionals and, if so, their qualifications.
- ❖ What baccalaureate degree and major the teacher has and any other graduate certification or degree held by the teacher, and the field of discipline of the certification.

In addition to the information that parents may request, districts must provide to each individual parent:

- ❖ Information on the achievement level of the parent's child in each of the state academic assessments as required under this part; and
- ❖ Timely notice that the parent's child has been assigned, or has been taught for four or more consecutive weeks by, a teacher who is not highly qualified.

NON-DISCRIMINATION STATEMENT:

Grundy Co. R-V School does not discriminate on the basis of race/color, creed/religion, or sex in services or opportunities provided to its students.

PARENT TEACHER CONFERENCES:

Parent Teacher Conferences are scheduled after 1st and 3rd quarters. Parents are urged to come in and conference with teachers regarding their child's progress in class. Conferences may be scheduled at other times at the request of parents, teachers, or administrators. Grade cards may be held a week following the scheduled day of conferences in order to allow time to reschedule missed appointments.

PARENTAL INVOLVEMENT:

We realize the valuable role that parents and grandparents play in their child's intellectual, emotional, physical, and social growth. We will offer many opportunities for involvement throughout the year and welcome volunteer assistance from patrons from the district who have met with and reviewed our Volunteer Guidelines with district administration.

Please Note: "As of January 1, 2005 all volunteers are required to have a complete background check at their expense. This is a new State and Federal mandate that Public Schools are required to follow."

PERFECT ATTENDANCE:

Any student missing school a total of 3 clock hours or less for the year will be considered to have achieved perfect attendance.

PINK EYE:

Taken from The Prevention and Control of Communicable Diseases Manual from Missouri Department of Health.

Purulent Conjunctivitis (redness of eyes and/or eyelids with thick white or yellow eye discharge and eye pain): Students with these symptoms will be excluded until appropriate treatment has been initiated or the discharge from the eyes has stopped unless doctor has diagnosed it as a non-infectious conjunctivitis.

Non-purulent Conjunctivitis (redness of eyes with clear, watery eye discharge but without fever, eye pain or eyelid redness): No exclusion is necessary, but may be considered if child is unable to keep his/her hands away from eyes.

PROGRESS NOTES:

Progress notes will be sent home every 3 weeks for students whose grades drop below 70% or for students who make a significant drop in progress.

ALL students will receive a mid-quarter progress note and quarterly grade card.

Public Notice- -Grundy County School District

All responsible public agencies are required to locate, evaluate, and identify children with disabilities who are under the jurisdiction of the agency, regardless of the severity of the disability, including children attending private schools, children who live outside the district but are attending a private school within the district, highly mobile children, such as migrant and homeless children, and children who are wards of the state, and children who are suspected of having a disability and in need of special education even though they are advancing from grade to grade.

The Grundy County R-V School District assures that it will provide a free, appropriate public education (FAPE) to all eligible children with disabilities between the ages of 3 and 21 under its jurisdiction. Disabilities include autism, deaf/blindness, emotional disorders, hearing impairment and deafness, mental retardation/intellectual disability, multiple disabilities, orthopedic impairment, other health impairments, specific learning disabilities, speech or language impairment, traumatic brain injury, visual impairment/blindness and a young child with a developmental delay.

The Grundy County R-V School District assures that it will provide information and referral services necessary to assist the State in the implementation of early intervention services for infants and toddlers eligible for the Missouri First Steps program.

The Grundy County R-V School District assures that personally identifiable information collected, used, or maintained by the agency for the purposes of identification, evaluation, placement or provision of FAPE of children with disabilities may be inspected and/or reviewed by their parents/guardians. Parents/guardians may request amendment to the educational record if the parent/guardian believes the record is inaccurate, misleading or violates the privacy or other rights of their child. Parents have the right to file complaints with the U.S. Department of Education or the Missouri Department of Elementary and Secondary Education concerning alleged failures by the district to meet the requirements of the Family Educational Rights and Privacy Act (FERPA).

The Grundy County R-V School District has developed a Local Compliance Plan for the implementation of State Regulations for the Individuals with Disabilities Education Act (IDEA). This plan contains the agency's policies and procedures regarding storage, disclosure to the third parties, retention and destruction of personally identifiable information and the agency's assurances that services are provided in compliance with the General Education Provision Act (GEPA). This plan may be reviewed with the Grundy County R-V School District. This notice will be provided in native languages as appropriate.

READING LAW SENATE BILL 319:

This bill insists on a one-time mandatory retention of students who are not reading at the third grade level when they finish the fourth grade. The compromise language in the approved bill does, also, include the following exceptions to the mandatory retention clause.

1. Special Education Students.
2. Section 504.
3. Students who are not proficient in the English language and,
4. Students with cognitive abilities insufficient to meet the reading standard in the bill provided that school districts identify these students at the beginning of their fourth grade year.

Please contact the Principal regarding any questions about this bill, which passed on May 15, 2001.

District Policy Regarding the Reading Law and Retention:

In addition to the reading law the Grundy Co. R-V School District created a local policy to ensure that all students not currently covered under the law would have an optimal opportunity to become a successful reader. Fall Fantas and Pinnell Benchmark assessment scores will used to develop Individual Reading Plans.

1. First and Second grade students who are more than a year 1.8 and below behind in reading at the end of their second grade year will have an Individual Reading Plan developed and be required to receive 30 additional hours of reading by attending tutoring in the Fall.
2. Third and Fourth grade students who are more than a year behind in reading at the end of their third grade year will have an Individual Reading Plan and be required to receive 30 additional hours of reading by attending tutoring. If the student is still more than one year behind in reading after completing 30 hours of tutoring then summer

school than he/she will be retained in third and/or fourth grade. He/She will continue to have an IRP for their 4th grade year.

- ❖ Third grade students who receive a 2.8 and below at the end of the year upon completion of tutoring will be retained. Students with a 2.9 will be required to attend summer school (minimum of 40 hours) and he/she will be released from an IRP at grade level, 3.9.
- ❖ Fourth grade students who receive a 3.8 and below at the end of the year upon completion of tutoring will be retained in 4th grade and will be required to attend summer school (minimum of 40 hours). He/she will continue with an IRP for 5th grade. Release from an IRP for other students will be at grade level.

3. Fourth graders who are more than a year behind in reading at the end of their fourth grade year will have an Individual Reading Plan developed and be required to receive 30 additional hours of reading through after school tutoring. Upon completion of tutoring, fifth grade students who receive a 4.9 and below will be required to attend summer school and will be released at a 5.9.
4. Students who are more than a year behind in reading at the end of their fifth grade year will have an Individual Reading Plan developed and be required to receive 30 additional hours of reading through after school tutoring during their sixth grade year. Upon completion of tutoring their 6th grade year, students who receive a 5.9 and below will be required to attend summer school and will be released at grade level. Permanent records will be marked if his/her reading level is at 5.8 and below.

Reading grades also encompass the following: practice skills, vocabulary, oral and silent reading and response writing skills so your child may receive a passing grade, but still be retained via the state's reading law, which reflects the grade equivalent cut-off level.

Grundy Co. R-V will not accept hours toward completion of an IRP from outside private or public school programs or sources and will only use Grundy Co. R-V informal/formal assessments. Students who fail to complete their 30 hours of tutoring will be required to attend summer school. **The Stanford Diagnostic Reading Test will be administered upon completion of the 30 hour requirement, tutoring and/ or 40 hours of summer school as required. Test results will dictate the next step in the process.**

RETENTION:

The Grundy Co. R-V Board of Education, Administration, and Faculty subscribe to the philosophy that promotions from grade level within the primary grades shall be based upon consideration given to fulfilling the educational needs of each individual child to the highest possible degree. By placing the child in the best educational environment to fulfill these needs, the Board of Education, Administration, and Faculty are promoting optimum intellectual, emotional, physical, and social growth. Parental input concerning retention will be given full consideration by the committee, however, should the child fail to progress at a rate he/she can achieve the K-6th grade level skills at 70% efficiency, that child will be recommended for retention. The final decision will be made by the teacher and administration to best meet the needs of the individual child. Parents will be involved and contacted according.

“Via Board Policy and regulations. In addition, mandatory retention due to a child’s reading level for grades third and fourth will follow the District’s Policy.”

Refer to Grundy Co. R-V’s Student Academic Achievement for Promotion & Retention (Policy and Regulation 2520) in Appendix A.

SAFE SCHOOL ACT Summary:

The Safe Schools Act is now law and will be officially adopted by the Board of Education in October. Following is a summary of the act, provided to help students and parents understand the main features of the law now in place and the possible consequences should these laws be violated.

1. Weapons are forbidden on school grounds. One year suspension or expulsion required by this law. Weapons include all guns including BB guns or pellet guns, sling shots or knives. With blades 4 inches or longer and a list of others to items considered to be weapons. Weapons in vehicles violate this law whether loaded or unloaded parked on school grounds.
2. Administrators must report acts of violence to staff directly involved with the students committing the violent act.
3. Administrators must report felonies to the local law enforcement officials. These felonies include; murder, kidnapping, assault in any degree, rape, sodomy, burglary, robbery, distribution of drugs, arson, manslaughter, sexual assault, restraint, property damage in the first degree, and possession of a weapon. Please note that third degree assault is included in this reporting. Third degree assault in any unwanted contact a person may have with another. Threats that cause fear is considered a third degree assault offense.
4. School officials face class D misdemeanor charges for failing to report these incidents.
5. Schools must make serious offenses part of a student's permanent record.
6. Students who represent a harm to themselves or other students according to findings and records of the principal may be immediately removed from the school.
7. Parents moving into a new district will be required to prove their residency in the district.
8. Students transferring into a district may not be admitted if in the opinion of the administration, according to records, the student is a danger to themselves or other students.
9. Waivers may be requested by parents moving into a district to prove residency.
10. Alternative schools may be set up by districts to house and educate disruptive students.

SAFETY MEASURES:

Our building has two safety mirrors to provide visual access of those entering the building. A door bell and camera are located at the east entrance. In order to gain entrance into the building authorization will be determined by administrative or office personnel.

All doors are locked to ensure student and staff safety. All parents/guardians are to enter the building by using the east door. Students are to be dropped off and picked up at the east door, except on tutoring and sports activities nights where they are signed out and picked up at the west door.

Emergency drills are practiced routinely in preparation in case an actual crisis would ever occur. If an evacuation is warranted then students and staff will report to an alternative site and wait for further instructions.

Students are never to allow anyone in the building other than employees. We need all parents/guardians support and ask that everyone speak with their child (ren) about following this safety procedure.

SCABIES POLICY:

1. The nurse will inspect any student and contacts or classmates if a parent or teacher reports a suspected case of scabies.
2. If scabies are felt to be present, parents will be notified and the child will be sent home for effective insecticide treatment. The child may return to school after treatment has been completed. Building principals may recommend the Division of Family Services be contacted if parents fail to abide.
3. Parents and teacher will be given educational information handouts to help prevent an outbreak and recognize the problem.

SCHOOL FIGHT SONG:

Fight for the fame of Grundy R-V, now and forever; don't let her die. To our spirits we are bright; fight for the colors, black and white. Teamwork's the password to every game. Fight fair and square; honor its name. Grundy R-V depends on you so onward to victory. Rah! Rah! Rah!

Mascot- -Panther

Colors- -Black and White

SCHOOL PROPERTY (Lost/Damaged Books or School Property)

Parents will be expected to pay for the replacement or repair of lost/damaged books or school property. The replacement cost will be based upon current catalog prices plus shipping and labor when applicable.

SEARCH AND SEIZURE

Notice regarding searches including:

- a). Students have no expectation of privacy in lockers, desks, computers or other district-provided equipment or areas.
- b). The district will conduct periodic and unannounced administrative searches of lockers, computers and other district equipment.
- c). The district uses dogs to indicate the presence of alcohol, drugs, or other prohibited substances on campus, including the parking lot.
- d). Additional searches of bags, purses, coats, electronic devices, and other personal possessions and cars in accordance with law.
- e). The district may require a student to submit to a drug or alcohol test if there is reasonable suspicion that the student has consumed prohibited substances.

Amendment of U.S. Constitution, Policy JFG

SEX OFFENDER NOTICE TO SCHOOL EMPLOYEES:

When the superintendent and/or principal is notified that a habitual sex offender or sexual predator has registered with the county sheriff as a resident of the District, the superintendent shall notify all employees whose duties include the supervisions of and/or responsibility for students. Employees who may be notified include all administrators, principals, teachers, tutors, educational aides, coaches, guidance counselors, librarians, building-level secretaries, transportation coordinators, bus drivers (particularly drivers responsible for the bus routes and stops within the area where the offender resides), custodial personnel and others who monitor the presence of non-school personnel on school property. Other employees who may have duties, which include the supervision of and/or responsibility for students also may be notified at the discretion of the Superintendent. Information provided by the notice shall include the offender's name, address, and the offense of which s/he was convicted or to which s/he pleaded guilty. The notice shall also include a physical description and/or photograph of the offender to the extent that the superintendent has been supplied with such information. If such information has not been provided

to the superintendent, s/he will attempt to secure such information from the sheriff to facilitate identification of the sexual offender/predator. If the offender is a juvenile who is attending a school in the district, the notice will also identify the school s/he attends and his/her grade level.

Notification shall take place in the following manner:

- a. Notices will be disseminated by the building principals in a manner determined appropriate to ensure that information remains confidential and restricted to only those persons identified above.
- b. Employees provided such information are required to maintain said information as confidential and to store all materials disseminated under this policy in a manner guaranteed that they remain confidential and are not lost, stolen, or released or viewed by unauthorized persons.
- c. If the superintendent receives notice from the sheriff that the offender has relocated outside the school district, all employees will be notified and required to return all materials relating to the offender to the Superintendent for proper disposal with five (5) school days.

Sex Offender Reporting Procedure:

- a. If an offender who does not attend the school is observed on or near school property or a bus stop area by an employee who has been so notified, and the offender's presence appears to be without a legitimate purpose or otherwise creates concern for the safety of students, the employee shall immediately alert the building principal and take such other action as may be deemed necessary by the employee to protect the students (e.g., remove all students from the area).
- b. The building principal is responsible for notifying the superintendent and should take such other action as may be deemed necessary by the principal to protect the students (e.g., remove all students from the area).
- c. The superintendent is responsible for notifying the County Sheriff's Department, if in his/her judgment, the presence of the sexual predator or habitual sex offender appears to be without a legitimate purpose or otherwise creates concern of the safety of students.
- d. The superintendent shall work with local law officials to make sure appropriate action is taken to address the situation.

- e. Employees should generally not attempt to communicate directly with the offender, unless the circumstances warrant such communication.
1. “Legitimate purpose” shall be defined as the individual having a specific, legal purpose for being on school property (e.g., and/or participating in a meeting, activity or event which is taking place on school property and which is open to the general public; attending a parent-teacher conference/meeting; attending a student performance or athletic event in which his/her child is participating), and the individual is comporting his/her conduct with Board policies.

SMOKE FREE CAMPUS:

Grundy Co. R-V is a smoke free campus.

TARDIES:

Students will be marked tardy if arriving after 8:15 a.m.

Consequences will be as follows:

1. After three tardies per quarter: Parents notified.
2. After four tardies per quarter: Before school detention.
3. After five tardies per quarter: After school detention.
4. Six tardies per quarter: ISS
5. After 8 tardies per quarter: Call to the Division of Youth Services.

Title I Services:

The Grundy R-V Elementary School is a Title I school. We provide Title I services in MA and CA as needed if a student qualifies.

TOYS/RADIOS/TAPE PLAYERS/ ETC:

Cell phones or Technical Devices

In the interest of safety and good study habits, children are not to bring knives, toy guns, bullets, water guns, radios, CD/tape players, toys, or related products to school.

Any item turned into the principal will not be returned unless the parent/guardian comes by the office or asks in writing for their return.

Each student is responsible for his/her own possessions.

TUITION for out of district: Elementary building \$4550.00, High School \$5750.00

VISITORS:

GRUNDY CO. R-V PRACTICES A NON-VISITATION POLICY.

Students are not allowed to invite visitors to the school during the school day with the exception of parents, guardians, or grandparents. Parents desiring to observe or be with their child in a classroom need to call and make arrangements with the principal ahead of time. Frequency and lengths of visits will be at the principal's discretion in order to keep distractions and interruptions at a minimal.

Walk-in visitors must report to the office upon arrival. Walk-in visitors will not be permitted to interrupt students or teachers during class time.

WEAPONS:

Any weapons on school grounds are prohibited and/or accessories.

PLEASE SIGN THIS FORM TO CONFIRM YOU HAVE
RECEIVED THE
2020.2021
STUDENT HANDBOOK AND HAVE REVIEWED ITS
CONTENTS

Parent/Guardian Signature

Child's Name & Grade